

Company – Trading	Cost	GST	Total
Outlays for the purchase of your new company – (name of company)	\$756.00	\$25.00	*\$781.00
Attend to ordering and payment of company formation documentation	\$270.00	\$27.00	\$297.00
Preparation and lodgement of Tax File Number (ABN, GST, PAYG) application with the Australian Taxation Office	\$240.00	\$24.00	\$264.00
Total	\$1,266.00	\$76.00	\$1,342.00

Trust (only) – No Corporate Trustee	Cost	GST	Total
Outlays for the purchase of your new Trust – (Trust Name).	\$250.00	\$25.00	\$275.00
Attend to ordering of trust deeds and payment for the trust formation documentation including settled sum.	\$280.00	\$28.00	\$308.00
Preparation and lodgement of Tax File Number (ABN, GST, PAYG) application with the Australian Taxation Office	\$240.00	\$24.00	\$264.00
Total	\$770.00	\$77.00	\$847.00

Trust with a Corporate Trustee	Cost	GST	Total
Outlays for the purchase of your new Trust and Trustee Company – (Trust & Company Name).	\$1,096.00	\$59.00	*\$1,155.00
Attend to ordering of trust deeds and payment for the trust and company formation documentation.	\$330.00	\$33.00	\$363.00
Preparation and lodgement of Tax File Number (ABN, GST, PAYG) application with the Australian Taxation Office	\$240.00	\$24.00	\$264.00
Total	\$1,666.00	\$116.00	\$1,782.00

Extra for Consulting Fee if Req. \$440.00 + GST *ASIC fee of \$506 incl is GST free

Annual Fee to Download & Review Annual Company Statement, Act as Registered Office and Maintain Company Register – If not on a Package	Cost	GST	Total
Quill Southport\Brisbane	\$260.00	\$26.00	\$286.00
Extra Charges - ASIC	Cost	GST	Total
Address Changes – Form 484 – No Charge if registered agent			N/C
Appointment & Cessation of Officeholders – Form 484/370	\$200.00	\$20.00	\$220.00
Issue & Cancellation of Shares – Form 484	\$200.00	\$20.00	\$220.00
Share Transfers – Form 484	\$200.00	\$20.00	\$220.00
Double Transaction – Form 484	\$290.00	\$28.00	\$308.00
Application for Deregistration of a Company – Form 6010 (+\$42 ASIC Fee GST free not incl.)	\$200.00	\$20.00	\$220.00
Change of Company Name – Form 205 (+ ASIC Fee – \$417 GST Free not incl.)	\$200.00	\$20.00	\$220.00
Reserve a company name (+ ASIC Fee – \$51 GST Free not incl.)	\$70.00	\$7.00	\$77.00

Other Registrations and Changes	Cost	GST	Total
Cancellation or Changes to GST/PAYG Withholding/ABN (per registration)	\$70.00	\$7.00	\$77.00
Business Name Registration (+ ASIC Fee – \$87 for 3 years or \$37 for 1 year GST Free not incl.)	\$170.00	\$17.00	\$187.00
Business Name Transfer (+ ASIC Fee – \$87 for 3 years or \$37 for 1 year GST Free not incl.)	\$270.00	\$27.00	\$297.00
Business Name Renewal (+ ASIC Fee – \$87 for 3 years or \$37 for 1 year GST Free not incl.)	\$70.00	\$7.00	\$77.00
Div 7A Loan Facility Agreement	\$200.00	\$20.00	\$220.00
Deed of Vesting	\$540.00	\$54.00	\$594.00
Change corporate trustee	\$320.00	\$32.00	\$352.00

Handling & Stamping Change with OSR (including updating the ABR)	\$200.00	\$20.00	\$220.00
Accounting – Hourly Rates (2020-2021)	Cost	GST	Total
Bookkeeping	\$100.00	\$10.00	\$110.00
Compliance	\$220.00	\$22.00	\$242.00
Review	\$330.00	\$33.00	\$363.00
Meeting (Relationship Managers)	\$440.00	\$44.00	\$484.00

Compliance Services – BAS & IAS	Cost	GST	Total
BAS – Quarterly & Monthly, Xero Software (per BAS)	\$270.00	\$27.00	\$297.00
BAS – Quarterly & Monthly, Non-Xero Software (per BAS)	\$310.00	\$31.00	\$341.00
IAS – (per IAS)	\$120.00	\$12.00	\$132.00
Bookkeeping per hour – (additional to above prices, if required)	\$100.00	\$10.00	\$110.00
Nil or revised BAS or IAS – simply entering figures, no calculations	\$120.00	\$12.00	\$132.00
Revised BAS – Calculations required	\$270.00	\$27.00	\$297.00

Compliance Services – Individual Tax Returns	Cost	GST	Total
Individual Tax Return (base price)	\$290.00	\$29.00	\$319.00
Rental Property Schedule – (base price depending on work required)	\$210.00	\$21.00	\$231.00
Capital Gains Calculations (base price depending on work required)			
- Properties	\$270.00	\$27.00	\$297.00
- Managed Funds	\$80.00	\$8.00	\$88.00
- Shares	\$60.00	\$6.00	\$66.00
Business Schedule – (base price depending on work required)	\$230.00	\$23.00	\$253.00
Investor Schedule – (base price depending on work required)	\$170.00	\$17.00	\$187.00
Medicare Levy Exemption	\$220.00	\$22.00	\$242.00

Compliance Services – Other lodgements	Cost	GST	Total
FBT Return – (1 benefit), additional benefits \$120 + each	\$380.00	\$38.00	\$418.00
PAYG Payment Summaries – (base price depending on work required)	\$220.00	\$22.00	\$242.00
Client Update Form (RNN, NFRN)	\$120.00	\$11.00	\$121.00
Taxable Payments Annual Report – (base price depending on no of contractors)	\$310.00	\$31.00	\$341.00
PAYG Payment Variation – (1 property), additional property \$220 + each	\$260.00	\$26.00	\$286.00
Workcover Annual Lodgement	\$140.00	\$14.00	\$154.00

Compliance Services – Other	Cost	GST	Total
Extra Support (Compliance)	\$220.00	\$22.00	\$242.00
Extra Support (Bookkeeping)	\$100.00	\$10.00	\$110.00
Trust Distribution Minute	\$170.00	\$17.00	\$187.00

Xero Setups	Cost	GST	Total
Standard Xero Set up (Base fee) *	\$300.00	\$30.00	\$330.00
Standard Xero Set up including 2 hours Training **	\$450.00	\$45.00	\$495.00
* If time required for set up over 2 hrs, additional cost per hour	\$100.00	\$10.00	\$110.00
** Additional Xero training per hour	\$100.00	\$10.00	\$110.00

Xero Subscriptions	Cost	GST	Total
Cashbook	\$9.09	\$0.91	\$10.00
GST Cashbook	\$17.27	\$1.73	\$19.00
GST Cashbook + 1 x payroll	\$26.36	\$2.63	\$29.00
Starter – 5 Invoices & 5 Bills per mth, reconcile 20 transactions, 1 x payroll	\$22.73	\$2.27	\$25.00
Standard – unlimited Inv & Bills, 2 x payroll	\$45.45	\$4.55	\$50.00

Premium 5 – unlimited Inv & Bills, 5 x payroll, multi-currency, Auto Super	\$59.09	\$5.91	\$65.00
Premium 10 – as above except 10 x payroll	\$68.18	\$6.82	\$75.00
Premium 20 – as above except 20 x payroll	\$81.82	\$8.18	\$90.00
Premium 50 – as above except 50 x payroll	\$113.64	\$11.36	\$125.00
Premium 100 – as above except 100 x payroll	\$136.36	\$13.64	\$150.00
Additional:			
Projects – \$10 for 1 user/month + \$7 for each additional user/month	\$9.09	\$0.91	\$10.00
Expenses – \$5 for 1 user/month + \$5 for each additional user/month	\$4.55	\$0.45	\$5.00

Advisory Services	Cost	GST	Total
CFO Program 1 st meeting – \$3,000 includes \$500 Budget + Cashflow Template to run through with the client before the 1 st meeting 2 nd meeting and cost thereafter \$2,500 per quarterly meeting Minimum for a startup business \$1,600 per quarter	\$1,600 - \$3,500		
Cashflow – 13-week Template prefill the data we can, then meet to fill in the rest	\$750		
Cashflow – 12 Month Projections	\$2,000 - \$2,500		
Cashflow – 3 Way Forecast - 24 Month Projections	\$3,000 - \$3,500		
Market Assessment	\$1,500 - \$3,000 per entity		
Structure Advice	Min \$1,200 + entity setup costs		
Adhoc written advice	Min \$1,200		
Dealing with an ATO Audit	POA		
SGC Forms – per quarter per employee	POA		